



Chandler • Arizona
Where Values Make The Difference

Civil Engineering Preliminary Plat Submittal Form

Log No: _____

Date: _____

Project:			
Location:			
Engineering firm:		Contact person:	
Reviewed by:		Phone #	

Please attach this checklist to all submittals. All items marked "Required" must be included. The preliminary plat must have one completed review prior to submittal of improvement plans or final plat.

First Submittal

Required	Provided	Item
✓		This form.
✓		Engineering firm transmittal sheet.
✓		Boundary closure calculations.
✓		Ten (10) prints, 24" x 36".
✓		1" = 200' scale reproduction.
✓		Two (2) preliminary title reports (current within the last 6 months).
✓		Two (2) preliminary drainage reports.
✓		Planning review fee: Refer to the most current citywide fee schedule for pricing.
✓		Engineering review fee: Refer to the most current citywide fee schedule for pricing.
		One ALTA survey map.
		Phase I Environmental Site Assessment.
		Evidence of Pre-Site or Conceptual Subdivision meeting. PRE# _____

Submittal of these items will facilitate the project approval process.

Resubmittals

Required	Provided 2 nd Submittal	Provided 3 rd Submittal	Item
✓			This form.
✓			Engineering firm transmittal sheet.
✓			Three (3) prints, 24" x 36".
✓			Two sets of updated preliminary drainage reports.
✓			Redlines, comment sheets, checklists, forms & applications from previous reviews.
✓			One 8 ½ x 11 transparency or P.M.T.

Mailing Address:
P.O. Box 4008, MS 406
Chandler, Arizona 85244-4008

Transportation and Development Department
Civil Engineering Review Section
215 E. Buffalo St., Chandler Arizona 85225

Telephone: (480) 782-3000
Fax: (480) 782-3150
www.chandleraz.gov
Form No: UDM-005/Civil
Rev: 8-30-13